

COOMB BRIGGS PRIMARY SCHOOL

Inspire, Enjoy, Achieve



Royal Drive, Immingham, N.E. Lincolnshire DN40 2DY

Headteacher : Helen Redmond BA Hons QTS

Tel: 01469 572584

Website: www.coombbriggsprimary.co.uk

1st November 2022

Dear Parents/Carers

TEACHER CONSULTATIONS

We will be holding parent consultations during week commencing 14th November 2022.

Parent appointments, will be held on Wednesday 16th November and all teachers will be in the hall.

Therefore, please enter school through the main entrance only.

Appointments will be no more than 10 minutes long and will start at 3.30 p.m. with the final one being at 5.30 p.m.

Please return this letter to your child's class teacher as soon as possible.

Appointments will be allocated on a first come first served basis. If you have 2 or more children at school, please return the form with the eldest child to their class teacher.

Your confirmed appointment(s) will be sent home with the same child.

We will endeavour to allocate an appointment for your preferred time, however, this cannot be guaranteed. Please provide flexibility, if possible, by ticking more than one box.

Siblings' appointments will be arranged with the minimum amount of gap between different teachers.

Mr Shaw (Computing Teacher) will also be available in the hall on Tuesday and Wednesday during the above times. If you would like to see him, no appointments are required for this. He is available to discuss progress in computing, as well as e-safety advice.

If you would prefer a telephone appointment at a more convenient time please indicate this on the slip below and we will do our best to accommodate any requests. Class teachers will contact parents via Class Dojo to arrange these.

Yours sincerely

Mrs Helen Redmond
Headteacher



COOMB BRIGGS PRIMARY SCHOOL

Inspire, Enjoy, Achieve

Royal Drive, Immingham, N.E. Lincolnshire DN40 2DY

Headteacher : Helen Redmond BA Hons QTS

Tel: 01469 572584

Website: www.coombriggsprimary.co.uk

Name: _____

I require a telephone appointment with the class teacher.	Please tick
---	-------------

Appointment day/time choices: (PTO for more choices)

Wednesday 16 th November 2022				
Preferred time*	Please tick	Name(s) of child/children (ALL CHILDREN SHOULD BE ON THIS FORM)	Class(es)	Appointment time (To be filled in by class teachers)
3.30 p.m.- 4.00 p.m.				
4.00 p.m. - 4.30 p.m.				
4.30 p.m. - 5.00 p.m.				
5.00 p.m. - 5.30 p.m.				



COOMB BRIGGS PRIMARY SCHOOL

Inspire, Enjoy, Achieve

Royal Drive, Immingham, N.E. Lincolnshire DN40 2DY

Headteacher : Helen Redmond BA Hons QTS

Tel: 01469 572584

Website: www.coombbriggsprimary.co.uk

